



OMICRON DELTA KAPPA

The National Leadership Honor Society

2016-17 Annual Report

This document is only for review. The annual report must be submitted via the webform.
*Required Fields

Circle Information

Institution/Circle *
[Drop down list of active circles]

Section I. Annual Report Submitter Information

Name of Person Submitting the Annual Report * _____
Submitter Email * _____
Submitter Phone * _____

Section II. Circle Advisor Changes

If the circle has changed or will be changing the Faculty Advisor or Circle Coordinator, please the name(s) and position(s) that changed below. The current officers should complete the Update Leadership Form:
<http://odk.org/circle-officers/circle-leadership/update-leadership/>

Is the Circle Coordinator changing? *

Yes

No

Name of new Circle Coordinator _____

Is the Faculty Advisor changing? *

Yes

No

Name of new Faculty Advisor _____

#

Section III. Member Selection

How are prospective members selected for your circle? (Check all that apply) *

- Open application
- Nominations from members
- Nominations from faculty
- Invitation based on eligible class rank/GPA
- Invitation based on key leadership positions
- Personal interviews

What application form do you use for selection? *

OAK understands that all potential members must eventually submit the online national application. We would like to know if you use an additional application process (Google form, paper application, etc.) as part of your selection process.

- OAK online application
- Circle created online application
- Paper application form
- No application form is used.

Describe the criteria and process used to review applications. For example, do you use a rubric, grading scale, blind review, etc.?

[Open Text Box]

How does the circle ensure that all phases of campus life are represented?

[Open Text Box]

How are voting faculty/staff members selected by the circle?

[Open Text Box]

How are alumni and honoris causa members selected?

[Open Text Box]

What is the circle's member selection plan for the upcoming academic year?

[Open Text Box]

How many faculty/staff are engaged in the circle each year?

[Open Text Box]

Are you planning any significant changes to your initiation period? *

For example, are you moving from late spring to early spring or moving from spring to fall? Are you planning to induct significantly more or fewer members in the coming year? If no changes, write N/A

[Open Text Box]

Is there an addition circle fee on top of the \$85 membership fee?

If so, please include that amount. (Example: Yes, \$15)

[Open Text Box]

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Assistance from the National Headquarters

Please select any areas for which your circle would like assistance from National Headquarters in membership growth.

- Recruitment
- Financial management
- Special/signature events
- Membership Selection Process
- Brand Management
- Membership/Volunteer Management
- Circle Advising
- Other (provide details in next item "Comments")

Comments.

[Open Text Box]

Section IV. Circle Operations and Programming

Describe any signature events, campus traditions or leadership programs the circle supports.

[Open Text Box]

Provide the date, brief description, member involvement and how the event advances the OAK idea on-campus. Learn more about the ODK Idea on our history page - <http://odk.org/about-odk/history/>.

Did the circle participate in the National Day of Service or similar service event?

If yes, describe the event and benefit to campus leadership.

[Open Text Box]

Section V. 2017-18 Circle Officers

According to the OAK National Bylaws, a circle should have at least three student executive officers (president, vice president and treasurer). For 2017-18, OAK will begin communicating with all three of these positions instead of just the circle advisors and president. Until we have our new data system complete, we need to know who the student president (CEO), vice president (only one if you have more than one), and treasurer for your circle will be starting the academic year 2017-18.

President Name and Email* _____

Vice President Name and Email* _____

Treasurer Name and Email _____

(The student treasurer is not required if the Circle Coordinator or Faculty Advisor serves as the circle treasurer/financial manager.)

Section VI. Additional Documents

Additional information circle wished to provide

[Upload field]

You may submit additional documents or photos here.