

August 2020



Officer Updates is the monthly newsletter for OΔK Circle Officers (advisors and student officers). Each month we report on important programs, services, and deadlines. We keep the content short with links to web pages and other resources allowing you to go directly to the source. We [post the updates](#) on the OΔK web site for future reference.

If there is a topic or specific information you would like to see in the Officer Updates, please contact Tim Reed, vice president for membership and operations, tim@odk.org.

Nominate a Student for the Board of Trustees

The Board of Trustees of the Omicron Delta Kappa Society and Educational Foundation includes three student members elected by the collegiate circle delegates normally in advance of the annual national conference. In 2020, the schedule has been adjusted since this year's National Leadership Conference was cancelled in light of the COVID-19 situation. To nominate a student for this prestigious volunteer role, [click here](#). Deadline for nominations is August 24, 2020.

New for FY 2021

We have a number of new programs, updated policies and procedures, and added new downloadable resources. Check out everything that is [new for FY 2021](#).

Circle Officers Page

We have reorganized and simplified the Circle Officers page. The landing page will get you to all the resources you need quickly and efficiently. Bookmark <https://odk.org/circle-officers/> today.

Dates and Deadlines

The dates and deadlines for most of the scholarships, grants, reports, and financial transactions for the period July 1, 2020-June 30, 2021, are posted. All dates and deadlines are subject to change. OΔK will make every effort to inform the membership and circle leadership in advance of any changes to deadlines.

FY 2021 Fees (with incentive program)

The FY 2021 Fees Schedule is posted. We have also continued the Initiation Incentive program to encourage circles to increase the number and variety of individuals selected for membership.

Membership Management System (MMS) Upgrades

We continue to improve the MMS for your use. We have added better functionality on the administrative page, improved options for verifying membership fee payments, and much more. **Remember - all applications were set to "STOP Applications" in July. You must update your application and turn it on before applications can be accepted.**

Revised Circle Officer Handbook

The Circle Officer Handbook is now a series of webpages that are searchable from the search bar on the main OΔK home page. While the PDF version was comprehensive, we received concerns that topics and information in the book were not searchable from the web and OΔK search bar. There are a few sections that still need to be updated, but most of the book is online and ready for use.

Circle Officer Transition and Training

Make sure all current officers are listed with the National Headquarters. Check the list on [MMS](#) or your circle's page on the [OΔK Circle Directory](#). All new officers should complete the training available through [OΔK Learn](#).

Recruiting

We have updated and enhanced our recruiting guidelines and information. The new Recruitment and Initiation Guide will be ready by the end of August. It includes a comprehensive recruitment process, an interactive calendar, plans for in-person and virtual ceremonies, and downloadable planner. PDF recruitment brochures and flyers will be available from the [Branding, Templates, and Downloads](#) page.

Virtual Ceremonies

OΔK will allow virtual ceremonies at the local level and continue to offer the [National Virtual Initiation Ceremony](#). Ceremonies are required to follow the national guidelines.

National Invitation to Membership Program

OΔK will continue the National Invitation to Membership Program. We leverage the resources and prestige of the national organization to assist local circles with recruitment by directly contacting eligible students and their families. If you have been struggling with reaching the student audience you seek, maybe it is time to consider the national program.

National Leadership Conference

The 2021 National Leadership Conference (NLC) will be completely virtual. We are still determining the best time to hold the 2021 NLC but March or April 2021 appears to be the preferred time. We are also working on the format. If you are interested in assisting with the 2021 NLC, please complete the [volunteer form](#).



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