



OMICRON DELTA KAPPA

The National Leadership Honor Society

Endowed and One-Time Circle Programming Grants

What are Endowed Circle Programming Funds?

Endowed Circle Programming Funds are special endowment funds to which donors and circles have contributed for a specific circle. The Omicron Delta Kappa distributes the funds through a grant system similar to the Maurice A. Clay Leadership Development Initiative Grants (Clay Grants).

What circles are eligible to receive an Endowed Circle Programming Grant?

To receive an Endowed Circle Programming Funds from the ODK Foundation, a circle must have raised a minimum of \$10,000. The minimum amount must be reached by December 31 in order for funds to be available for the calendar year after the immediate year. (e.g. December 31, 2023 for funds available beginning January 1, 2024). Only active circles may apply for Endowed Circle Programming Funds. Active status means:

- Paid the \$125 Institutional Membership Fee for the previous year
- Inducted members in the past 12 months
- Submitted an annual report for previous year
- Have no outstanding accounts with the national headquarters

What are One-Time Circle Programming Funds?

One-Time Circle Programming Funds are derived from gifts made to ODK and directed to support programming of a specific circle. The Omicron Delta Kappa distributes the funds through a grant system similar to the Clay Grants.

What circles are eligible to receive a One-Time Circle Programming Grant?

To receive a One-Time Circle Programming Grant, donors must have given funds to ODK for programming activities of a specific circle. These are one-time gifts and not guaranteed after the circle claims the total amount of the funds.

What type of programming or projects receive Endowed and One-Time Circle Programming Grants?

ODK designed Endowed and One-Time Circle Programming Grants to enhance leadership development on a college campus. A circle that has an established grant proposes a program. The National Awards Committee reviews the application to ensure the program meets the purposes of the grants. A key part of the ODK mission is to encourage collaboration among students, faculty, staff, and alumni to advance leadership across the five phases of campus life. Program examples include but are not limited to: participation workshops; attendance at the National Leadership Conference; leadership development programming at the circle level; and, campus leadership and/or service programs. See the most recent Clay Grant recipients for additional ideas about successful programs.

How are the funds distributed?

The **Endowed Circle and One-Time Programming Grants** are reimbursements for actual expenses up to the maximum amount. Circles may request up to the maximum established in their endowment or one-time grant. Circles that receive funding will be required to submit a complete report by November 30 of the year of the grant. The report includes the submission of receipts for all funded expenditures and an article (with photographs) about the project or program.

Endowed Circle Programming Grants are awarded for programs held between January 1 and December 31 each year. *Circle grant programs held between December 1 and December 31 will need contact a grant manager to expect the report after the November 30 deadline.*

****Circles that choose to use endowed account funds are not eligible for Maurice A. Clay Grant funds. ****

General Timeline

Fall

August 1 Eligible circles notified
September 1 Application available
October 30 Deadline for grant submission
December 15 Circles notified of approval

Spring

January 1 Funds available.
November 30 Last date to submit the grant
report/reimbursement forms.

Grant Process Manager

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Grant Fund Manager

Ms. Jamie Bouldin
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Submit the application at: <http://odk.org/programs/endowed-circle-programming-grant-application/>